



Minutes

Western Community Engagement Forum Partnership Board

Venue:	Hillam and Monk Fryston Community Centre Old Vicarage Lane, Monk Fryston, LS25 5EA.
Date:	Tuesday 12 January 2016
Time:	7pm
Present:	<u>District and County Councillors</u> Councillors David Buckle, Mel Hobson, Bob Packham and Chris Pearson. <u>Co-opted members</u> Andy Pound (Chair), Jenny Mitchell, Rita Stephenson, Roy Wilson and Stuart Wroe.
Apologies:	Councillor Jack Crawford, Councillor John Mackman, Howard Ferguson, David Nicklin and Jenny Prescott.
Officers present:	Chris Hailey-Norris (Selby District AVS), Tom Jenkinson (NYCC Stronger Communities) and Daniel Maguire (Democratic Services Officer, Selby District Council).
Public:	2

11. DISCLOSURES OF INTEREST

Councillor David Buckle declared an interest in connection to minute 19 (Funding Sub-Committee) as he was a member of the Sherburn Camera Club and was a member of Sherburn in Elmet Parish Council. He remained in the meeting during consideration of this item but did not take part in the discussion or vote.

Councillors Mel Hobson and Bob Packham both declared an interest in connection to minute 19 (Funding Sub-Committee) as they were both members

of Sherburn Parish Council. They remained in the meeting during consideration of this item but did not take part in the discussion or vote.

12. MINUTES

The minutes of the Partnership Board held on 6 October 2015 were confirmed as a correct record.

RESOLVED:

To confirm the minutes as a correct record of the meeting held on 6 October 2015.

13. CHAIR'S UPDATE

The Chair welcomed Board members and guests. He reported that the quarterly CEF Chairs meeting had been held on 4 January, at which a number of issues were raised including the 'Your Community' website and the CEF branding. The Chair advised that a working group had been established to look at options regarding the website, and that Democratic Services at Selby District Council (SDC) were considering the CEF branding.

14. MEETING DATES FOR MUNICIPAL YEAR 2016/17

A draft calendar of meeting dates for the Western CEF had been circulated with the agenda pack. The Democratic Services Officer explained that CEF meetings needed to be included in the draft Council calendar of meetings, which would be formally approved at the Annual Council meeting. In response to a question it was confirmed that dates could be changed by the Partnership Board during the year, with agreement from Democratic Services.

RESOLVED:

To note the provisional dates for Western CEF Partnership and Forum meetings 2016/17.

15. ISSUES TABLE

The Board considered the latest Issues Table, and provided updates where relevant. These included:

(i) Item 29 (Beech Grove) – it was reported that responses to the consultation had indicated support for a residents' parking scheme and that a proposal would be considered by North Yorkshire County Council's Executive.

(ii) Item 63 (Sherburn High School) – it was reported that an application had been submitted to Sport England, and support was expected from Selby District Council. The Leader of Selby District Council would be meeting with the Headteacher and the working group at the school.

(iii) Item 66 (Lorry Parking in Sherburn area) – a meeting had taken place with the various local authorities and agencies. It was confirmed that Leeds City

Council would assume responsibility for both sides of the A63 and that clearways would be introduced. It was recognised that a long-term solution to the issue would require a strategic plan for lorry parking in the area, and that North Yorkshire County Council was now considering this.

(iv) Item 68 (Flooding in South Milford) – it was agreed that the South Milford flood committee had taken on this issue and that it could be deleted from the Issues Table.

(v) Item 69 (A63/A162 junction) – it was confirmed that Ringways, on behalf of North Yorkshire County Council, were considering a number of options for the redesigning of the roundabout. Further meetings were planned during the spring.

RESOLVED:

To note the updates to the Issues Table.

16. FINANCE REPORT

The latest financial statement had been circulated with the agenda. The Board suggested that members should consider options for a large-scale project to fund during 2016 in recognition of the funds available.

RESOLVED:

- (i) To note the finance report and;**
- (ii) That Board members consider options for a large-scale project to support during 2016.**

17. COMMUNITY DEVELOPMENT PLAN PROGRESS REPORT, AND FEEDBACK FROM THE RECENT PUBLIC FORUM

It was reported that the Forum on 29 September 2015 had focused on the recent consultation, which would provide direction for the new Community Development Plan (CDP). Attendees had considered the various responses and had helped to group responses based on achievability. Chris Hailey-Norris, AVS reported that he had used the feedback from the Forum to guide his suggestions for the new CDP.

The Partnership Board noted that the 'Western Walks' project had been completed successfully, and it was suggested that a further five walks could be adopted as a CEF project for 2016. After discussion the Board agreed to defer a decision on the additional walks to allow more time to evaluate the success of the initial project.

Chris Hailey-Norris, AVS reported that the recent consultation had identified youth provision as a common theme, and in particular provision for older teenagers within the Western CEF area.

Further potential projects identified by the Board were:

- Brotherton and Byram Community Centre
- Community Cafes

- Play areas

It was agreed that Chris Hailey-Norris, would examine the possibilities in relation to youth provision and Community Cafes, but that Board members would need to identify volunteers who would lead on other projects.

RESOLVED:

- (i) To defer a decision on extending the ‘Western Walks’ project, allowing for further evaluation of the initial project;**
- (ii) To ask Chris Hailey-Norris to provide further information about Community Café projects, and in particular the Escrick project;**
- (iii) To ask Chris Hailey-Norris to provide further information about how youth provision could be incorporated into the new Community Development Plan;**
- (iv) That all Partnership Board members consider additional projects that they could lead, to be included in the new Community Development Plan.**

18. PLANNING FOR NEXT PUBLIC FORUM

It was noted that the next Forum was scheduled for Tuesday 1 March 2016, and that the Sherburn Camera Club had offered to provide a workshop. This would involve inviting the public to bring their own cameras and receive advice and support from Camera Club members about how to take good photographs. It was emphasised that the event would be structured in such a way that the aim of engaging with a broader audience was clear. A suggestion was made that a competition based around the Tour de Yorkshire coming through the Western CEF area would attract interest from families and young people. It was agreed that the event would address a number of issues including social interaction, loneliness, engaging with technology and social cohesion.

It was agreed that the Forum should be held in Sherburn in Elmet, and the Democratic Services Officer was asked to source and book a suitable location.

The Board discussed options for the provision of refreshments and publicity for the event. It was agreed that a budget of up to £200 be set for the Forum on 1 March, and for the next three Forums. The budget would allow for professional production of posters to promote Forums, and also allow for the provision of light refreshments. The Board agreed that the consistent provision of light refreshments would encourage attendance.

RESOLVED:

- (i) **To accept the offer from the Sherburn Camera Club to provide a photography workshop at the Forum on 1 March 2016;**
- (ii) **To ask the Democratic Services Officer to book a suitable venue in Sherburn in Elmet;**
- (iii) **To run a photography competition to be themed around the Tour de Yorkshire coming through the Western CEF area;**
- (iv) **To approve a budget of up to £200 for the Forum on 1 March and the next three Forums, and that this budget will cover the costs of publicity and refreshments.**

19. FUNDING SUB-COMMITTEE

The Chair of the Funding Sub-Committee presented his report.

The Sub-Committee had met prior to the Partnership Board and had considered three applications, all of which had been published with the agenda. There had been two category B applications (grants between £750 and £1,000) and one category A application (projects), these were:

- Trio Supported Holidays CIC (category B), applying for £1,000 towards start-up costs
- Sherburn Camera Club (category B), applying for £928.99 towards replacement equipment
- Sherburn in Elmet Parish Council (category A), applying for £1,000 towards capital expenditure associated with its defibrillator project

Having considered each application in full, and against the Allocation of Funding Framework, the Sub-Committee recommended that all three applications be approved.

The Board was able to ask questions, and in response to one question it was agreed that the grant to Trio Supported Holidays should be conditional on the company being asked to ensure that its work was promoted widely within the Western CEF area.

In response to a further question it was confirmed that the new Terms of Reference for the Funding Sub-Committee had been adopted.

RESOLVED:

To approve the recommendations of the Funding Sub-Committee, subject to the inclusion of a clause in relation to the application from Trio Supported Holidays CIC that it is

required to promote its work widely within the Western CEF area.

20. ANY OTHER BUSINESS

20.1 Monk Fryston Community Sports Facility Project

Clive Hoyland from Monk Fryston Football Club was introduced to the Board and outlined his idea for a combined community sports facility in Monk Fryston, which would bring together the football and cricket grounds. He explained that the project was at an early stage and that he would be approaching various agencies and bodies to explore what funding may be available and the feasibility of the project.

The Board was supportive of the idea, and asked to be kept informed of progress.

20.2 North Yorkshire County Council, Stronger Communities

Tom Jenkinson from North Yorkshire County Council's 'Stronger Communities' team was introduced to the Board. Tom explained that he wanted to work with the CEF and other partners to identify additional support and funding that might be available.

20.3 Western Walks Project

The AVS Officer presented a report which set out the aims, timescales and costs of the 'Western Walks' project, which the CEF had agreed to support in 2013. The Board agreed to contribute £1,099.20 to the project as set out in the report. This would cover the design and printing of 250 leaflets and posters for each of the five walks. The Board agreed that it had previously supported the project, and that it met the new category A funding criteria; specifically that it met at least two of the CDP objectives (Leisure and Improving the Local Environment).

RESOLVED:

To APPROVE the granting of £1,099.20 towards the design and production costs associated with the 'Western Walks' project as outlined in the report from the AVS officer.

21. NEXT MEETING

It was confirmed that the next Forum would take place on Tuesday 1 March 2016 starting at 6.30pm in Sherburn in Elmet (venue subject to confirmation). The next Partnership Board meeting would take place on Tuesday 5 April 2016 starting at 7pm at the Hillam and Monk Fryston Community Centre. The Funding Sub-Committee would meet at 6.30pm before the Partnership Board meeting on Tuesday 5 April 2016.

Meeting closed: 9.02pm